

APPLICATION FORM FOR TRANSFER / CAREER MOVE

Note : For Career Move Purpose, please fill up Part A, B, C and D (Compulsory)



POSITION APPLIED		CAREER MOVE VOLUME NO.	
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A. STAFF DETAILS

Name		Staff No.	
BG/FG		Personal Grade	
BA/FA		Date Joined	
Section / Branch		Position Held	
Mobile Contact No.		Gender	
Highest Qualification		Marital Status	

Names of Immediate Family (Officer's Spouse, Children, Parents, Parents-in-law, Siblings and Grandparents) / Immediate Relatives (Step Siblings, Spouse of Siblings of the Employees) / Relatives in RHB Banking Group.

(Should You Have More Than 2 Immediate Family / Relatives, Please List it Down on a Separate Sheet of Paper)

Name	Position	Relationship	RHB Dept / Branch

Do you have any Business Interest, Directorship, Distributorship, Political Involvement, Other Part-Time Employment(s) or act as an Agent or Guarantor of any Companies ?	Yes / No
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B. EXPERIENCE IN RHB BANK ****Please detail out your experience in the Bank**

i.)	Duration	Division/ Dept/ Branch	Nature of Job **Please be specific
	From To		

ii.) This section is to be completed by staff who has branch operations experience ****Please complete where applicable**

Area of Branch Operations	Duration
	From To
*** CURRENT ACCOUNT / SAVINGS ACCOUNT / FIXED DEPOSIT ACCOUNT	
REMITTANCES	
BOOK-KEEPING / STATISTICS	
BILLS	
ATM / CREDIT CARD	
CREDIT	
CLEARING	
SHARE TRADING	
Others, please specify	
***Please cancel wherever not applicable	

C. REASONS FOR APPLICATION FOR TRANSFER AND APPLICANT'S DECLARATION

Reason for application :

I hereby declare that all the particulars, hereinbefore stated by me are true and accurate to the best of my knowledge and belief. I understand that I will be subjected to disqualification or immediate dismissal if any particulars are untrue.

Signature of Applicant : Date :

D. COMMENTS BY HEAD OF DIVISION/ DEPARTMENT/ BRANCH MANAGER

Application is supported / Not Supported *****Please cancel where appropriate**

Signature of Head of Division/ Dept / Branch Manager : Date :

E. FOR HR'S USE ONLY

Date Received		Action By	
Comments / Action Taken :			